



Paralegal Studies Certificate

START here

1

SEMESTER 1 – FALL	CREDITS	MILESTONE	COMPLETED
LGL 101 – Introduction to Law	3		<input type="checkbox"/>
PAR 110 – Legal Research and Writing I	3		<input type="checkbox"/>
PAR 131 – Computer Applications for Paralegals	3		<input type="checkbox"/>
Choose one from: PAR 130,132,133,134,135,136,137,198 –or– 199	3		<input type="checkbox"/>
Choose one from: PAR 130,132,133,134,135,136,137,198 –or– 199	3	<input type="checkbox"/>	<input type="checkbox"/>

TOTAL CREDITS 15

2

SEMESTER 2 – SPRING	CREDITS	MILESTONE	COMPLETED
PAR 210 – Legal Research and Writing II	3		<input type="checkbox"/>
PAR 102 – Litigation	3		<input type="checkbox"/>
Choose one from: PAR 130,132,133,134,135,136,137,198 –or– 199	3		<input type="checkbox"/>
PAR or LGL Elective	3	<input type="checkbox"/>	<input type="checkbox"/>

TOTAL CREDITS 12

You've FINISHED!



Milestone Courses

should be taken in the order shown. This will help you stay on track and graduate on time.

General Advising Notes

- To review MCC's policy for transfer credit for Legal Specialty Courses, please refer to the Paralegal Studies department's website at www.middlesex.mass.edu/paralegal.
- Students are strongly encouraged to enroll in PAR 199 – Paralegal Internship.

Career and Transfer Outlook

- Graduates of this program are prepared as paralegals. Paralegals (legal assistants) may not provide legal services directly to the public, except as permitted by law. They work in law firms, social service and government agencies, banks, health care organizations, large corporations and other businesses where lawyers need assistance.
- Students in the certificate program enter the job market directly.

Paralegal Certificate Program

This is a post-graduate program that is approved by the American Bar Association. An associate degree or a bachelor's degree is required for admission to this program.

Legal Specialty & Paralegal Electives

PAR 130 – Business Organizations	PAR 198 – Law Office Management
PAR 132 – Contract Law	PAR 199 – Paralegal Internship
PAR 133 – Criminal Law for the Paralegal	LGL 102 – Business Law
PAR 134 – Family Law	LGL 103 – Environmental Law
PAR 135 – Real Estate Law	LGL 140 – Conflict Resolution Skills
PAR 136 – Wills, Trusts and Estates	LGL 141 – Mediation Training
PAR 137 – Ethics and Professional Responsibilities for Paralegals	LGL 153 – Law, Justice, and Society

To learn more, call us at 1-800-818-3434 or visit www.middlesex.mass.edu