



## Hospitality Management Certificate

**START here**

1

SEMESTER 1 – FALL	CREDITS	MILESTONE	COMPLETED
CAP 101 – Computer Applications	3		<input type="checkbox"/>
BUS 140 – Sales Principles	3		<input type="checkbox"/>
BUS 150 – Hotel Management –or– BUS 165 – Café Management	3		<input type="checkbox"/>
<b>BUS 151 – Food and Beverage Management</b>	<b>3</b>		<input type="checkbox"/>
BUS 213 – Business Communications	3		<input type="checkbox"/>

TOTAL CREDITS 15

2

SEMESTER 2 – SPRING	CREDITS	MILESTONE	COMPLETED
BUS 214 – Business Internship	3		<input type="checkbox"/>
CHOOSE THREE BUSINESS ELECTIVES:			
BUS 130 – Introduction to Entrepreneurship	3		<input type="checkbox"/>
BUS 152 – Food and Beverage Cost and Revenue Management	3		<input type="checkbox"/>
BUS 153 – Introduction to Hospitality	3		<input type="checkbox"/>
BUS 165 – Café Management	3		<input type="checkbox"/>
BUS 191 – Tourism Management	3		<input type="checkbox"/>
BUS 192 – Convention and Event Sales and Planning	3		<input type="checkbox"/>
BUS 158 – Food Science and Sanitation	3		<input type="checkbox"/>

TOTAL CREDITS 12

**You've FINISHED!**

### Certificate Programs

Certificate programs can serve as the basis for further higher education or professional studies. Certificate programs require students to complete specified coursework, mainly related to particular fields of employment.

While many students enroll in a certificate program in preparation for direct entry into employment, they often return to college, part time or full time, and apply the credits previously earned to an associate degree program.

### General Advising Notes

- Students are encouraged to begin taking courses aimed at completing their English requirement immediately upon entering the college.
- Also, students who place into reading courses on the college placement test should complete that requirement without delay.

### Approved Electives

- BUS 130 – Introduction to Entrepreneurship
- BUS 152 – Food/Beverage Cost and Revenue Management
- BUS 153 – Introduction to Hospitality Industry
- BUS 165 – Café Management
- BUS 191 – Tourism Management
- BUS 192 – Convention & Event Sales and Planning
- BUS 158 – Food Science and Sanitation

### Career and Transfer Outlook

- This certificate program prepares students for entry-level careers in the hotel, function and restaurant industry, and also assists those already in hospitality positions to upgrade their skills.
- Since coursework completed as part of the certificate fulfills many of the course requirements of the Hospitality Management Associate in Science degree program, some students continue on in a full- or part-time basis, to complete the associate degree.

To learn more, call us at 1-800-818-3434 or visit [www.middlesex.mass.edu](http://www.middlesex.mass.edu)