



## Medical Billing and Coding (AHP) Certificate

**START here**

1

Minimester 1	CREDITS	MILESTONE	COMPLETED
MAS 101- Medical Terminology	3		<input type="checkbox"/>
HIM 104 – Medical Office Administration	3		<input type="checkbox"/>
<b>TOTAL CREDITS</b>	<b>6</b>		

2

Minimester 2	CREDITS	MILESTONE	COMPLETED
BIO 105 – Basic Anatomy and Physiology	3		<input type="checkbox"/>
PHO 102 – Health Information and Technology	3		<input type="checkbox"/>
<b>TOTAL CREDITS</b>	<b>6</b>		

3

Minimester 3	CREDITS	MILESTONE	COMPLETED
HIM 106 – Procedural Coding	3		<input type="checkbox"/>
HIM 107 – Diagnostic Coding	3		<input type="checkbox"/>
<b>TOTAL CREDITS</b>	<b>6</b>		

4

Minimester 4	CREDITS	MILESTONE	COMPLETED
HIM 110 – Medical Billing and Insurance	3		<input type="checkbox"/>
MAS 123 – Electronic Health Records	2		<input type="checkbox"/>
HIM 221 – CCA/CPC Exam Prep	1		<input type="checkbox"/>
<b>TOTAL CREDITS</b>	<b>6</b>		

**You've FINISHED!**

### Certificate Programs

Certificate programs can serve as the basis for further higher education or professional studies. Certificate programs require students to complete specified coursework, mainly related to particular fields of employment.

While many students enroll in a certificate program in preparation for direct entry into employment, they often return to college, part time or full time, and apply the credits previously earned to an associate degree program.



#### Milestone Courses

should be taken in the order shown. This will help you stay on track and graduate on time.

### General Advising Notes

- This 27-week program admits in the Fall and Spring semesters and is offered in an accelerated format of three nine-week modules, 2-3 classes per module.
- Students must successfully pass all the courses in each module before they are able to move on to the next module.
- This program is fully online

### Career and Transfer Outlook

- Graduates of the Medical Billing and Coding Certificate (MBC) program are qualified for entry-level employment in a variety of healthcare settings.
- Students may find career opportunities in long-term care facilities, hospitals, clinics, physician's offices, billing agencies and insurance companies.
- Graduates of this program will be able to move up the career ladder by taking additional college-level courses to meet requirements for other certificates or associate degrees in a health career.
- Graduates of this program will be prepared to take a national coding exam.

To learn more, call us at 1-800-818-3434 or visit [www.middlesex.mass.edu](http://www.middlesex.mass.edu)