



Middlesex Community College

OFFICE OF THE PRESIDENT
DR. JAMES C. MABRY

mabryj@middlesex.mass.edu
www.middlesex.mass.edu

A G E N D A
BOARD OF TRUSTEES
Tuesday, December 6, 2016
Nesmith House, Lowell
5:30 pm

I. CALL TO ORDER

- **Roll Call**

II. OLD BUSINESS

A. APPROVAL OF THE MINUTES FOR OCTOBER 27, 2016

III. NEW BUSINESS

A. Personnel: (board action required)

- 1) P-1316-2017 Approve the appointment of Staff Member in accordance with the AFSCME Coalition I Agreement.
- 2) P-1317-2017 Approve the resignation of Staff Members in accordance with the Non-Unit Professionals Personnel Policies Handbook.
- 3) P-1318-2017 Approve the appointment of Faculty/Professional Staff members in accordance with the MCCC/MTA Agreement.

B. Chairman's Remarks:

- 1) Monthly Update

C. President's Remarks:

- 1) Strategic Transformation Process Update
- 2) HR & CFO Searches
- 3) Soup for Scholars
- 4) Recent Activities

IV. COMMITTEE REPORT/PRESENTATIONS

A. Diversity Committee: Chair Trustee DePriest

- a. Employee Diversity Report – Mary Chatigny, Interim Director of Human Resources
- b. Student Diversity Report – Phil Sisson, Provost, Vice President Academics, Student Affairs, & Enrollment Management,

B. SUGA (Student Union Government Association) and International Fellowships Introduction & Presentation

V. OTHER

A. Next Committee Report/Update: Student Success Committee, January 26, 2017

B. Grants & Awards:

- 1) MCC Marketing Communications received six awards from NCMPR (National Council for Marketing & Public Relations) District 1 for the following categories/projects:
 1. **Logo Design:** Commonwealth Honors Program - silver
 2. **Communications Success Story:** Alicia Gentile Dual Enrollment story - silver
 3. **One-Time Special Event** - Mabry Inauguration - BRONZE
 4. **Social Media campaign** - #MCCGrad - silver
 5. **Social Media contest** - ur 1st 30 days - silver
 6. **Video Shorts** - Commonwealth Honors Program - silver - bronze

C. Key Events:

- 1) December 14, 2016, Winter Open House, 12:00 - 3:00 pm, Bedford Trustee House
- 2) December 15, 2016, Winter Open House, 11:00 – 2:00 pm, Lowell Cowan Center, 5th Floor
- 3) January 16, 2017, Lura Smith Fund, MCCF MLK Celebration, Tsongas Arena, 12:00 pm
- 4) January 25, 2017, Nursing Pinning Ceremony, 6:00 pm, Café East, Bedford
- 5) January 26, 2017, Open Forum, Bedford Campus Center – 2:00 -4:00 pm
- 6) January, 26, 2017, Trustee Meeting, 7:30 am, Trustee House, Galvani Room
- 7) March 20 - 24, 2017 Spring Break
- 8) March 30, April 3, 4, & 5, 2017, Advisory Board Dinners, Bedford Campus Center

D. Next Meeting: The next meeting of the Board of Trustees will be held on **Thursday, January 26, 2017, at 7:30 a.m., Bedford Campus, Trustees House, Galvani Room.**