Middlesex Community College

OFFICE OF THE PRESIDENT
DR JAMES C MABRY

mabryj@middlesex mass edu
www middlesex mass edu

BOARD OF TRUSTEES
Minutes of the Meeting - Tuesday, December 5, 2017

I. CALL TO ORDER:

The meeting was called to order by Chairman James Campbell at 5:39 p.m., Nesmith House, 229 Andover Street, Lowell, MA.

Roll Call - In Attendance

James J. Campbell	Bopha Malone	Alec A. Belanger
Stephanie Cronin	Steven C. Iem	Annie O'Connor
Dr. Linda Banks-Santilli	Sierra DeWalt	Kathleen A. Plath
Dr. Cheryl Howard	Laurie A. Elliott	

II. OLD BUSINESS

A. APPROVAL OF THE MINUTES FOR OCTOBER 26, 2017

Trustee O'Connor requested the minutes be amended to reflect her request for a motion to remove past President, Evan Dobelle's name from the Lowell Library and that the motion was not acted upon in order to seek legal counsel for the removal of the name from the Lowell Library.

On a motion by Trustee Elliott, seconded by Trustee Malone, the minutes as amended for the meeting held on October 26, 2017 were approved unanimously.

III. NEW BUSINESS

A. Personnel: (board action required)

1) P-1339-2018 Approve the resignation of Staff Members in accordance with the Non-Unit Professionals Personnel Policies Handbook.
2) P-1340-2018 Approve the resignation of Faculty/Professional Staff members in accordance with the MCCC/MTA Agreement.

Motion to approve Personnel Actions P-1339-2018 and P-1340-2018 was made by Trustee O'Connor, seconded by Trustee Malone, and unanimously approved.

III. NEW BUSINESS CONTINUED:

A. Personnel: (board action required)

3) P-1341-2018 Approve to delegate to the President the Authority to Award up to Two (2) Sabbaticals in Accordance with the Provisions of the MCCC/MTA Agreement for Academic Year 2018-2019

Motion to approve Personnel Action P-1341-2018 was made by Trustee Elliott, seconded by Trustee O'Connor, and unanimously approved.

B. Chairman's Remarks:

1) The Chairman attended his first Police Academy graduation and he was very impressed with the graduating class. He reported that the Lt. Governor was there and recognized the role MCC plays. He believes the program is unique and it is important for the College to be part of the law enforcement effort.
2) The Chairman shared an article about the partnership with MCCs' Hospitality program and UTEC, Inc. He emphasize the relationship between UTEC, which is an organization that assists with troubled youth, and the College is very positive for the community. The Chairman encouraged Board members visit UTEC. Trustees shared an interest in visiting the organization for a luncheon.
3) The Chairman provided a copy of the letter he received for the Commissioner of Higher Education, Carlos Santiago regarding the Presidential Evaluation he received for President Mabry. He stated that he was very pleased with the comments from the Commissioner and thanked the Leadership Evaluation Committee for their efforts.
4) The Chairman shared the new date for the Statewide Trustee Conference. The Chairman stated the program is a great opportunity for Board members to meet Trustees from across the state. New Date March 1, 2018 (Location & Time TBD)

C. President's Remarks:

1) President Mabry welcomed the Student Union Government Association (SUGA) students to the Nesmith House. He shared with the students that it's important to seize opportunities and make the most of them. He encouraged students to stay involved, engaged, and grounded as they pursue their goals.
2) The President shared the strategies stemming from the MCC 360 Title III Grant and the Educause conference where he looked into data analytics by sitting through presentations and product demonstrations with Chief Technology Officer, Joe Patuto. President Mabry is looking for tools that will enable the College to spot possible difficulties for students in real time. President Mabry, CTO Joe Patuto, Dean of Research and Planning, Jennifer Luddy recently met with CIO of UMASS Lowell to discuss the processes used at UML, and what products the College needs in terms of Student Success and Retention. A component of the MCC 360 Grant will be used for training faculty in the use of new tools. President Mabry reported it will take 3 to 5 years to fully implement.
3) President Mabry reviewed his recent activities – President Mabry met with various Legislative contacts in Boston. A priority for the Presidents Council is to receive full funding from all labor contracts negotiated at the state level. As expenses increase every year, full funding is needed to avoid eroding the budget. A new Capital Bond Bill has replaced the 2008 Bond Bill. President Mabry continues working with legislators to

III. NEW BUSINESS CONTINUED:

C. President's Remarks:

secure funding for higher education, specifically community colleges. President Mabry is working with the community college Presidents' Council to reinstate matched donations for state college's Foundations from the state. This has not been funded in a few years. The funds from the Foundation supports student scholarships. President Mabry attended a SUGA meeting to meet with student leaders and discuss new initiatives. He plans to keep lines of communication open and to meet with SUGA leadership on a monthly basis throughout the term. President Mabry and Judy Burke attended the Economic Impact ceremony in Boston by invitation of Instrumentation Laboratories who received an award for expanding their business and workforce. Instrumentation Laboratories is a local company with cutting edge processes for analyzing lab samples. They are one of the leaders in the industry. President Mabry and Judy Burke were able to introduced Instrumentation Laboratories to Secretary Jay Ash. President reported that an Executive from the Kronos Corporation invited him to discuss internship possibilities for students. President Mabry and Judy Burke hope to meet this week while at the Middlesex 3 event at Kronos with Trustee Cronin. MCC hosted the UML leadership at the UML hockey game. It was a good opportunity to informally meet with UML leadership team. A project list was created at Cabinet where both Colleges could collaborate. President Mabry attended a meeting with the UMASS Chancellors, State Universities' Presidents, Chief Academic Officers, and Community College Presidents. There was much discussion on the reverse transfer processes for students. There was also discussion for creating a Commonwealth Commitment 2.0 program which would include a more flexible programs, and include part-time students. The goal is to create an easy transfer process and make it more affordable. President Mabry and Provost Sisson attended an Employability Conference at the Boston Federal Reserve sponsored by the New England Board of Higher Education.

IV. COMMITTEE REPORTING/PRESENTATION

A. Diversity Committee: The Board was provided with data representing the student diversity and the faculty/staff diversity at the College. Committee Chair, Trustee Malone and members, Trustee Howard, Trustee Belanger, and Student Trustee Dewalt reported great discussion about diversity at the College. Trustee Malone thanked Dean of Research and Planning, Jennifer Luddy and Assistant HR Director, Darcy Orellana for facilitating the meetings and helping the Committee understand various aspects of diversity within the College. The Committee developed a report to define diversity for FY18, and finalize metrics in line with the vision project, and developing MCC goals. Provost Sisson, Jennifer Luddy, Executive Director of HR, Mary Emerick, and Assistant Director of HR, Reginald Nichols explained the successful efforts of the College to mirror the diversity of the communities it serves. Jennifer also reported that MCC is ranked 6 out of 15 in terms of diversity among community colleges in the state.

B. SUGA (Student Union Government Association) Introduction & Presentation

Provost Phil Sisson commended the student engagement staff, and Dean of Students, Pam Flaherty for their work with student engagement and leadership. The Provost introduced Kirsten Morrow who is working as the Coordinator of Student Engagement and Retention. She works closely with student leaders. President of the club, David Germinari explained the structure of the club. The members of Student Union Government Association (SUGA) introduced themselves; their reasons for joining SUGA along with the projects they are working on. One new initiative is to provide free feminine hygiene products on campus for all students. Each story was unique and well presented.

IV. OTHER BUSINESS

A. The Massachusetts Cultural Society Grant - Chief Financial Officer, Frank P. Nocella presented the Board with an action item for Administration and Finance – AF-573-2018 – He explained there was a tight deadline to apply for funds that will help to cover some fixture costs associated with the construction of the Boston and Maine Building. The grant is for $113,000, and the College has already satisfied the matching funds requirement. A Board resolution is required to secure reimbursement of funds and to allow the College to apply for the upcoming grant. The funding will be used for additional furnishings.

Motion to approve AF-573-2018 was made by Trustees O Connor, seconded by Trustee Elliott, and unanimously approved.

B. The next Committee Report/update is Student Success Committee, January 25, 2018

C. A detailed list of all grants received between September 20, 2017, and November 20, 2017 was provided to the Board.

D. The following key events were provided to the Board:
1) December 8, 2017, PTK Honor Society Induction Ceremony, 5:00 – 7:00pm, Bedford Café East
2) December 20, 2017, Winter Open House, 11:30 am – 3:00 pm, President's Reception Area, Lowell Cowan Center
3) December 21, 2017, Winter Open House, 11:30 am – 3:00 pm, Bedford Trustee House
4) January 15, 2018, MCCF Lura Smith Fund MLK Event, 11:00 am, Tsongas Arena (followed by UMass Lowell vs UNH Basketball Game – complimentary tickets available)
5) January 23, 2018, College Wide Open Forum, 2:00 pm, Bedford Campus Center
6) January 24, 2018, Nursing Pinning Ceremony, 6:00 pm, Bedford Campus Center
7) January 25, 2018, Trustee Meeting, 7:30 am, Trustee House Bedford Campus
8) January 28, 2018, Mabry Soup Fest for Scholars, 3:00 pm – 6:00 pm, Nesmith House
9) March 1, 2018, Hold the Date - Statewide Trustees Conference, Location & Time TBA

E. Next Meeting: The next meeting of the Board of Trustees will be held on **Thursday, January 25, 2018, at 7:30 a.m., Bedford Campus,** Trustees House, Galvani Room.

Motion to adjourn for meeting, made by Trustee Cronin, seconded by Trustee O'Connor, and unanimously approved at 6:57pm.

Respectfully Submitted,

James J. Campbell
Chairman of the Board

Donna M. Corbin
Secretary to the Board