



## Middlesex Community College

OFFICE OF THE PRESIDENT  
DR. JAMES C. MABRY

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### ***BOARD OF TRUSTEES***

***Minutes of the Meeting – Thursday, May 25, 2017, 8:00 am***

#### **I. CALL TO ORDER:**

The meeting was called to order by Chairman Campbell at 8:02 a.m. at the Cowan Center, Room 302, Lowell, MA.

#### **Roll Call - In Attendance**

Steven C. Iem  
James J. Campbell  
Alec Belanger  
Annie O'Connor

Stephanie Cronin  
Bopha Malone  
Alexander Gounaris

James G. Hicks  
Cheryl Howard  
Tami Dristiliaris

#### **II. OLD BUSINESS**

##### **A. APPROVAL OF THE MINUTES FOR APRIL 27, 2017**

With a motion by Trustee Cronin, seconded by Trustee Dristiliaris the minutes of the meeting held on April 27, 2017 were presented for approval. All voted in favor of approving the minutes of April 27, 2017.

#### **III. NEW BUSINESS**

##### **A. Personnel (Board Action Required):**

- 1) P-1327-2017 Approve the retirement of Staff members in accordance with the AFSCME Agreement.
- 2) P-1328-2017 Approve the resignation of the Professional Staff member in accordance with MCCC/MTA Agreement.

Motion to approve Personnel Action P-1327-2017, P-1328-2017 was made by Trustee Hicks, seconded by Trustee Malone. Motion was approved unanimously.

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III NEW BUSINESS CONTINUED

B. Chairman's Remarks:

1) The Chairman updated the Board on MCCTA Spring Meeting at Bunker Hill Community College with Senate President, Stan Rosenberg. The Senate President spoke of the unfortunate state of higher education funding. Trustee Howard was concerned about the implications as the current trend affects the College's budget. President Mabry stated that Middlesex has requested funding for the employee contracts. Without the State funding the mandated pay increases, you see it begin to erode the budget.

2) Chairman Campbell updated the Board on his recent visit to UTEC, Inc. in Lowell. UTEC students have been involved in Dual Enrollment with the college. He stated these were at risks students working to better their lives. The Chairman is proud of the relationship that has developed and encouraged the Board to pay a visit.

C. President's Remarks:

1) President Mabry updated the Board on the CFO search. Mr. Frank Nocella will be the College's new CFO. He is confident that Mr. Nocella will work collaboratively with the College staff and will begin on June 19, 2017. There was brief discussion on the salary of the position.

2) President Mabry informed the board that interim CFO, Betty Ann Learned, will be meeting with the finance committee on June 1 to review the FY 18 budget. President Mabry also disclosed that the budget deficit gaps have been closed. He projects that the budget will be balanced for the next two years. He is proud that the staff has come together to meet the challenges and meet the College's goals. The College has enough funds to sustain the current programs and make investments moving forward.

3) President Mabry reviewed summer projects with the Board. The main focus will be on infrastructure such as roof repairs. There are plans for reconfiguring the enrollment centers on both campuses to accompany the new technology and streamlined enrollment services. This will include relocation of staff to better suit the needs of the students. Nineteen classrooms are also scheduled to be updated; most of this will be covered by the Capital Skills grant. IT will work with faculty to give them the tools they need. IT will also overhaul all VDI networks to assist both faculty and students on both campuses.

4) President Mabry asked Executive Director of Advancement, Judy Burke to give an update on Celebrity Forum. Judy Burke announced that David Ortiz will be featured at this year's celebrity forum on June 8th. Judy updated the board on the number of current sponsors both old and new. She reported that there has been a big collaborative effort for outreach this year. The ticket sales to date have surpassed the last two celebrity forums. She encouraged the Board to seek out additional sponsorship. She also updated the Board on the bid for the two Career Centers and that a decision should be reached by June 19th.

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**III NEW BUSINESS CONTINUED**

**C. President's Remarks Continued:**

5) President Mabry asked Provost Sisson to give an update on Commencement - Provost Sisson provided the Trustees with a snapshot showcasing data of the students who have applied for graduation. There are approximately 1296 students who have applied to graduate. The report showcased the number of dual enrollment students, first generation students, student gender, residencies, languages spoken, and degrees earned. There was discussion between the Trustees and Provost Sisson regarding data on the students who transfer to a four year institution and the percentages of students who begin working. He thanked the Board for their support at all student events. The Trustees praised the College administration for all their efforts on behalf of the students.

**D. Academic Affairs:**

- 1) AA-48-2017 Approval of the Conferral of Degrees for the Graduating Class of 2017

A motion was made by Trustee Hicks, and seconded by Trustee O'Connor to approve motion AA-48-2017. Motion was approved unanimously.

**IV COMMITTEE REPORT**

- A. The next Trustee Committee reports/updates will be at the Trustee meeting on June 13, 2017. Presenting will be the Finance & Presidential Evaluation Committees.

**V OTHER**

- A. A list of College Grants between April 19, 2017 and May 16, 2017 was provided to the Trustees.
- B. The following is a list of key events for May and June provided to the Trustees:
1. Thursday, May 25, 2017, Commencement, 10:00 am, Lowell Memorial Auditorium, Reception to follow in the Cowan Center Café
  2. Thursday, June 1, 2017, 10:00 am, Finance Committee Meeting, President's Lowell Conference Room
  3. Tuesday, June 6, 2017, MCC Foundation Board Meeting, 7:30 am, Trustee House, Galvani Room
  4. Wednesday, June 7, 2017, 12:00 pm, Presidential Evaluation Meeting, President's Lowell Conference room.
  5. Thursday, June 8, 2017, Celebrity Forum featuring David Ortiz, 6:30 pm, Lowell Memorial Auditorium
  6. Tuesday, June 13, 2017, Trustee Meeting, 7:30 am, Lowell Federal Building Courtroom
  7. Wednesday, August 9, 2017, MCC night at the Spinners, 6:30 pm, LeLacheur Park

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V OTHER CONTINUED

- C. Next Meeting: The next meeting of the Board of Trustees will be held on **Tuesday, June 13, 2017, 7:30 am, at the Lowell Federal Building Courtroom.**

Motion to adjourn meeting was made by Trustee Cronin, seconded by Trustee Howard. The meeting was adjourned unanimously at 8:34 a.m.

Respectfully submitted,

  
James J. Campbell  
Chairman of the Board

  
Donna M. Corbin  
Secretary to the Board