



FINANCIAL AID OFFICE

BEDFORD CAMPUS: 591 Springs Rd ♦ Bedford, MA 01730 ♦ (781) 280-3650 ♦ FAX: (781) 280-3603
LOWELL CAMPUS: 33 Kearney Square ♦ Lowell, MA 01852 ♦ (978) 656-3242 ♦ FAX: (978) 656-3322

Satisfactory Academic Progress Appeal and Reinstatement Agreement

Complete this form if you did not meet Financial Aid satisfactory academic progress standards due to extenuating circumstances. The information on this form applies only to your academic eligibility for financial aid and is not a form to appeal your College academic standing.

MCC ID #: _____ Name: _____

Step 1: Check one box:

For which semester are you seeking financial aid? [] fall 2019 [] spring 2020 [] summer 2020

Step 2: From the Middlesex Community College website, log in to MyMCC and determine your GPA and Completion rate; enter the results below.

- Select: My Student Records
Select: My Grades
Select: The most recent term
Select: Undergraduate summary
Write: Your completion rate in the box provided below. Completion rate is determined by the dividing your total earned credits by your total attempted credits. Cumulative completion rate: []
Write your Cumulative grade point average (GPA) []

Step 3: What prevented you from making satisfactory academic progress at Middlesex Community College? Review examples in the box below and check all that apply:

- Academic: Not academically prepared; missed classes; did not complete assignments, etc.
Employment: Had scheduling problems with work and classes; worked too many hours, etc.
Transportation: Did not arrange for transportation; lost transportation after classes began, etc.
Childcare: Did not have adequate childcare in place; lost childcare; could not afford childcare, etc.
Health: Missed classes due to recurring health issues; withdrew due to unexpected health crisis, etc.
Personal: Family member's illness; family member's death, etc.
Other: please specify in your written statement

Step 4: For all items checked in Step 3, follow the guidelines in the box below

- Attach a separate typed page with your explanations and include necessary documentation.
Explain your circumstances in detail; what steps you took at the time to correct these circumstances; and why you were unsuccessful. Indicate when these circumstances occurred (semester and/or year) Refer to your academic transcript.
Explain how these circumstances have been resolved and will no longer prevent your academic success. Explain what steps you are taking now to be academically successful.

Step 5: Certification: read, sign, and date in the box below:

I understand that I am not making Satisfactory Academic Progress (SAP) and therefore ineligible for all types of financial aid, including federal student loans. I understand that if I am granted reinstatement of financial aid, the reinstatement is granted on a semester-by-semester basis and that I must meet the following conditions to retain eligibility. If I fail to meet these conditions, I will lose future financial aid eligibility. By signing below, I acknowledge I have read, understand, and agree to all the conditions stated below:

- * I must satisfactorily complete 100% of ALL courses attempted during the reinstatement period.
*I must achieve a minimum 2.2 semester GPA during the reinstatement period.
*I must complete any "I" or "IP" grades from the previous semester by the end of this semester.
*I can only receive financial aid for courses that apply to my major.
*I will receive notification of the decision of this appeal by email to my MCC email address.

Student Signature

Date