

**Middlesex Community College Tuition Remission Policy Guide**

<b>EMPLOYEE<sup>1</sup>:</b>				
Employee Category	For-Credit Course/State Supported (non-DCE) courses taken outside of MCC <sup>2</sup>	For-Credit Course/Non-State Supported (DCE and Summer Courses) <sup>2</sup> courses taken outside of MCC	MCC Non-Credit Courses through <i>Community Education</i> <sup>3</sup>	MCC For-Credit Courses (2 courses per semester maximum)
Full-Time AFSCME <sup>4</sup>	100% for Tuition <sup>5</sup> Fees not covered	50% for Tuition Fees not covered	50% for Tuition on courses coded <i>PER</i> 100% for Tuition on courses coded <i>CAR, TEC, HLT</i> Course fees and/or textbooks not covered	100% for Tuition 100% for Fees <sup>6</sup>
Full-Time and Part-Time Benefitted MCCC <sup>7</sup>	100% for Tuition <sup>5</sup> 50% for Fees at other Community Colleges Fees not covered at State Colleges and Universities	50% for Tuition Fees not covered	50% for Tuition on courses coded <i>PER</i> 100% for Tuition on courses coded <i>CAR, TEC, HLT</i> Course fees and/or textbooks not covered	100% for Tuition 100% for Fees <sup>6</sup>
Part-Time Non-Benefitted MCCC <sup>8</sup>	Not Covered	Not Covered	50% for Tuition on courses coded <i>PER</i> 100% for Tuition on courses coded <i>CAR, TEC, HLT</i> Course fees and/or textbooks not covered	100% for Tuition 100% for Fees <sup>6</sup>
Full-Time NUP <sup>9</sup>	100% for Tuition <sup>10</sup> 50% for Fees at other Community Colleges Fees not covered at State Colleges and Universities	50% for Tuition 50% for Fees at other Community Colleges Fees not covered at State Colleges and Universities	50% for Tuition on courses coded <i>PER</i> 100% for Tuition on courses coded <i>CAR, TEC, HLT</i> Course fees and/or textbooks not covered	100% for Tuition 100% for Fees <sup>6</sup>
Part-Time Benefitted NUP <sup>7</sup>	50% for Tuition Fees not covered	25% for Tuition Fees not covered	50% for Tuition on courses coded <i>PER</i> 100% for Tuition on courses coded <i>CAR, TEC, HLT</i> Course fees and/or textbooks not covered	100% for Tuition 100% for Fees <sup>6</sup>
DCE <sup>11</sup>	Not Covered	Not Covered	50% for Tuition on courses coded <i>PER</i> 100% for Tuition on courses coded <i>CAR, TEC, HLT</i> Course fees and/or textbooks not covered	100% for Tuition 100% for Fees <sup>6</sup>
Non-Unit/Non-Benefitted <sup>12</sup>	Not Covered	Not Covered	50% for Tuition on courses coded <i>PER</i> 100% for Tuition on courses coded <i>CAR, TEC, HLT</i> Course fees and/or textbooks not covered	Eligible for Massachusetts Resident Tuition and Fee Rate <sup>13</sup>

<b>DEPENDENT/SPOUSE<sup>14</sup>:</b>			
Employee Category	For-Credit Course/State Supported (non-DCE) courses taken at MCC or any other state community college, state college or state university	For-Credit Course/Not State Supported (DCE and Summer Courses) courses taken at MCC or any other state community college, state college or state university	MCC Non-Credit Courses through <i>Community Education</i>
Full-Time AFSCME	100% for Tuition <sup>4</sup> Fees not covered	50% for Tuition Fees not covered	Not Covered
Full-Time and Part-Time Benefitted MCCC	100% for Tuition <sup>7</sup> 50% for Fees at Community Colleges Fees not covered at State Colleges and Universities	50% for Tuition Fees not covered	Not Covered
Part-Time Non-Benefitted MCCC	Not Covered	Not Covered	Not Covered
Full-Time NUP	100% for Tuition 50% for Fees at Community Colleges Fees not covered at State Colleges and Universities	50% for Tuition 50% for Fees at Community Colleges Fees not covered at State Colleges and Universities	Not Covered
Part-Time Benefitted NUP	50% for Tuition Fees not covered	25% for Tuition Fees not covered	Not Covered
DCE	100% for Tuition only at MCC 50% for Fees only at MCC Tuition and Fees not covered outside MCC	100% for Tuition only at MCC 50% for Fees only at MCC Tuition and Fees not covered outside MCC	Not Covered
Non-Unit/Non- Benefitted PT	Not Covered	Not Covered	Not Covered

<sup>1</sup> Employees must serve a waiting period to be eligible. Criteria for the waiting period depends on employment category.

<sup>2</sup> Courses outside of MCC that may be offered at any other Massachusetts community college, state college or state university. DCE courses are generally courses offered after 4:00 pm.

<sup>3</sup> Select Non-Credit classes coded PER, CAR, TEC, and HLT are eligible for tuition waiver unless otherwise stated in the Corporate and Community Education & Training Catalog Schedule and/or the Corporate and Community Education & Training website at <https://www.middlesex.mass.edu/careertraining/> Courses coded as MIL, YTH, EDG, and GAT/GES are NOT eligible for tuition waivers. (MCC Non-Credit Course Codes: PER=Personal Enrichment, CAR=Career Training, TEC=Technology, HLT=Health, MIL=MILES, YTH= Youth , College for Kids, EDG=Ed2go, GAT/GES=Gatlin)

<sup>4</sup> AFSCME employees must be employed for at least 6 months as of the date of enrollment in the course and are entitled to take up to two courses per semester.

<sup>5</sup> Excludes UMASS Medical School and UMASS Law School

<sup>6</sup> Fee waiver does not include Specialized Course Charges and Health Course/Program Charges

<sup>7</sup> The waiting period for MCCC Faculty who have taught at least two courses is one semester. The waiting period for MCCC Professional Staff who have worked at least 350 hours at the college is six months of employment. MCCC employees and their dependents are entitled to take up to two courses per semester.

---

<sup>8</sup> The waiting period for MCCC Professional Staff who have worked at least 350 hours at the college is six months of employment. MCCC employees are entitled to take up to two courses per semester.

<sup>9</sup> NUP Employees must be employed for at least 6 months as of the date of enrollment in the course and are entitled to take up to two courses per semester.

<sup>10</sup> Excludes UMASS Medical School only

<sup>11</sup> Eligible DCE unit members must (1) have been employed through DCE for the past six (6) continuous fiscal years, (2) have accrued seniority rights under Article 10.02 of the DCE Collective Bargaining Agreement, and (3) be an active employee currently teaching at the time they or their spouse or dependent seek a tuition waiver. DCE employees are entitled to take up to two courses per semester under the MCC Tuition Remission Policy.

<sup>12</sup> Non-Unit, Non-Benefitted employees must be employed for at least 6 months and worked at least 350 hours at the college as of the date of enrollment in the course and are limited to 2 courses per semester or a 6 credit maximum per semester.

<sup>13</sup> Current Massachusetts Residents Tuition and Fee Rates by semester are available at the MCC Student Accounts Office. Fee waiver does not include Specialized Course Charges and Health Course/Program Charges.

<sup>14</sup> A dependent child shall mean any natural, adopted or step child who is claimed as a dependent on the eligible employee's Federal Tax Return for the tax year immediately preceding enrollment. No employee's child beyond the age of twenty-five (25) shall be eligible for tuition remission and/or student tuition credit. However, the age limitation of an employee's dependent child may be waived for an employee's child who continues to meet the IRS standards of dependency.