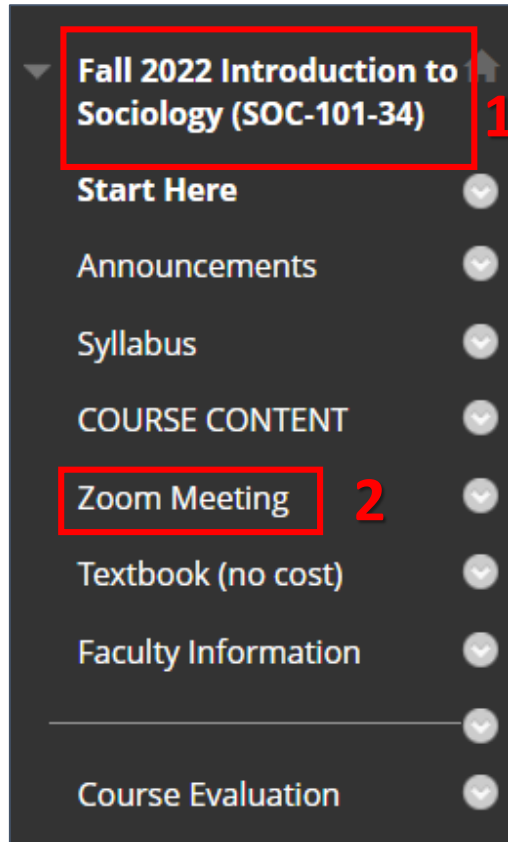
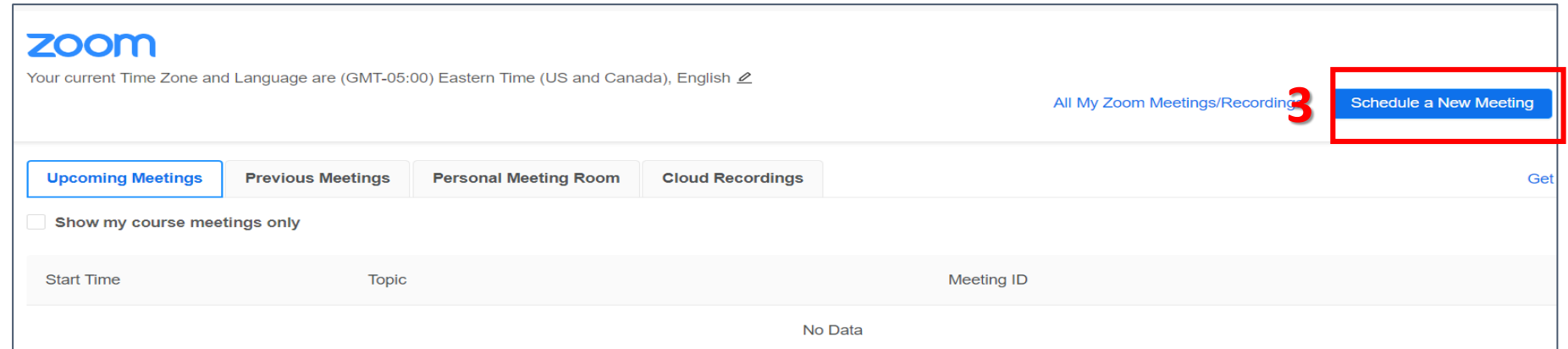


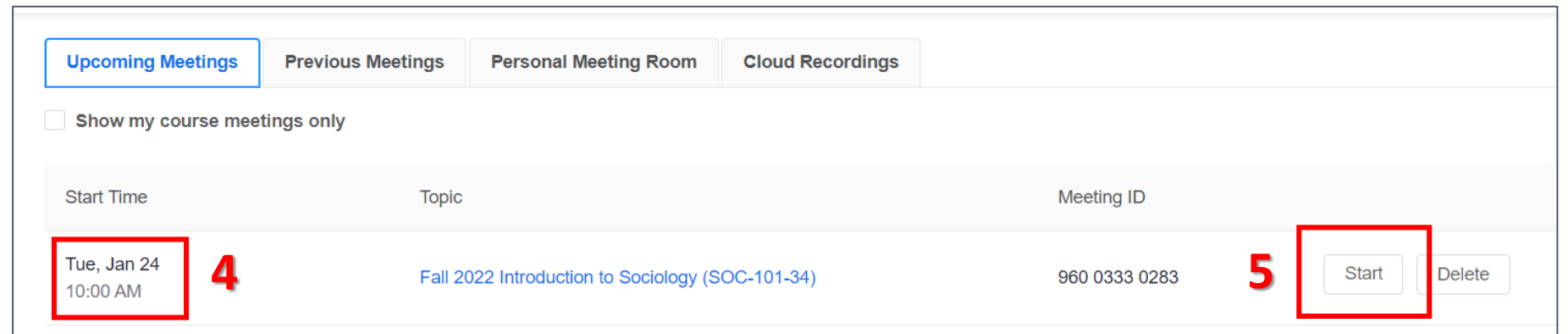
Create the Zoom Meeting from Blackboard (Instructor)



A vertical sidebar with a dark background and white text. It contains several menu items, each with a dropdown arrow on the right. The items are: 'Fall 2022 Introduction to Sociology (SOC-101-34)' (highlighted with a red box and a red '1'), 'Start Here', 'Announcements', 'Syllabus', 'COURSE CONTENT', 'Zoom Meeting' (highlighted with a red box and a red '2'), 'Textbook (no cost)', 'Faculty Information', and 'Course Evaluation'.



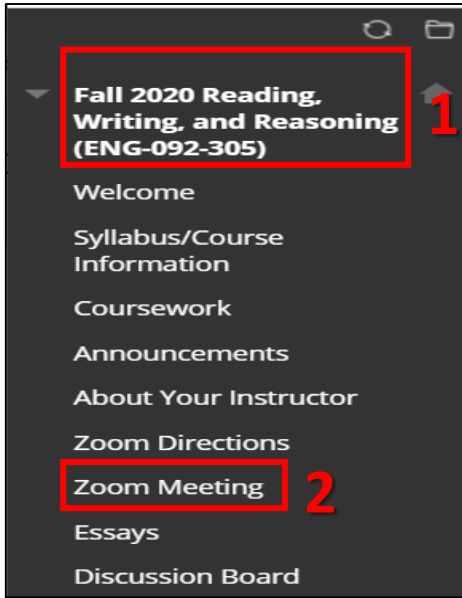
The Zoom dashboard interface. At the top left is the Zoom logo. Below it, text indicates the current time zone and language: '(GMT-05:00) Eastern Time (US and Canada), English'. On the right, there is a link 'All My Zoom Meetings/Recording' and a blue button 'Schedule a New Meeting' (highlighted with a red box and a red '3'). Below this is a navigation bar with tabs: 'Upcoming Meetings' (active), 'Previous Meetings', 'Personal Meeting Room', and 'Cloud Recordings'. A checkbox 'Show my course meetings only' is present. Below is a table with columns 'Start Time', 'Topic', and 'Meeting ID'. The table is currently empty, showing 'No Data'.



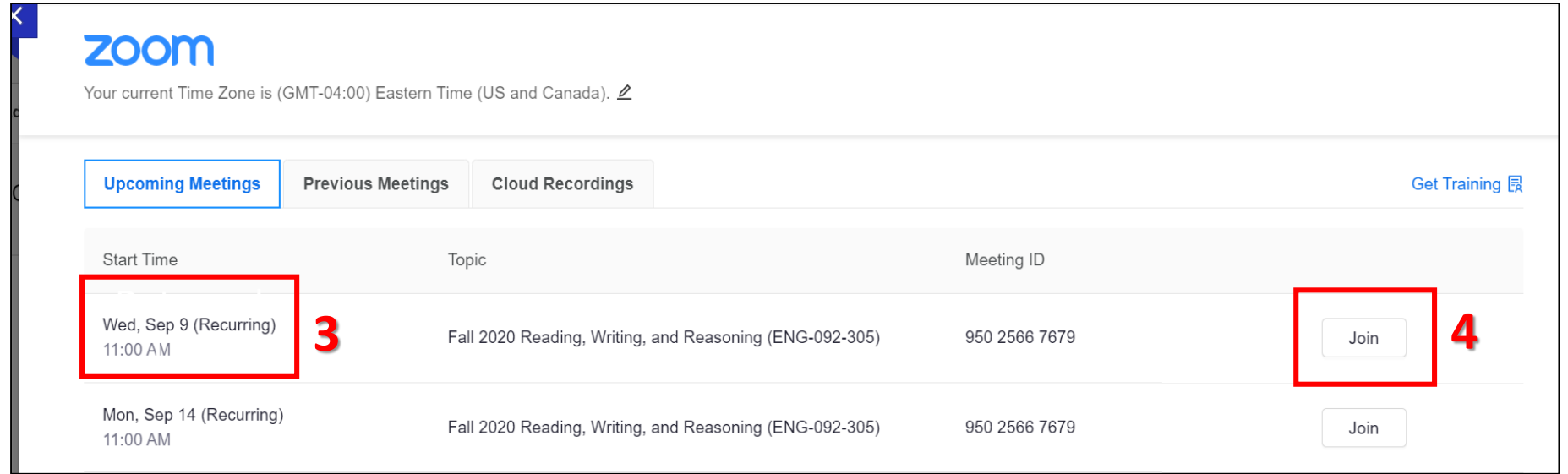
The Zoom dashboard interface showing a meeting listed. The navigation bar and 'Show my course meetings only' checkbox are the same as in the previous screenshot. The table now has one row with the following data: 'Start Time' is 'Tue, Jan 24 10:00 AM' (highlighted with a red box and a red '4'); 'Topic' is 'Fall 2022 Introduction to Sociology (SOC-101-34)'; 'Meeting ID' is '960 0333 0283'. To the right of the meeting ID, there is a red '5' and a red box containing 'Start' and 'Delete' buttons.

- 1. From your Blackboard Course**
- 2. Click Zoom Meeting course link**
- 3. Click Schedule a New Meeting**
- 4. Set up the Zoom Meeting with the desired Name, Date, Hour and click Save. (Tip: make it a recurring meeting if you have an online synchronous course)**
- 5. Click Start when you are ready to start your Zoom Meeting (only the students in your class will have access to this meeting)**

Access the Zoom Meeting from Blackboard (Student)

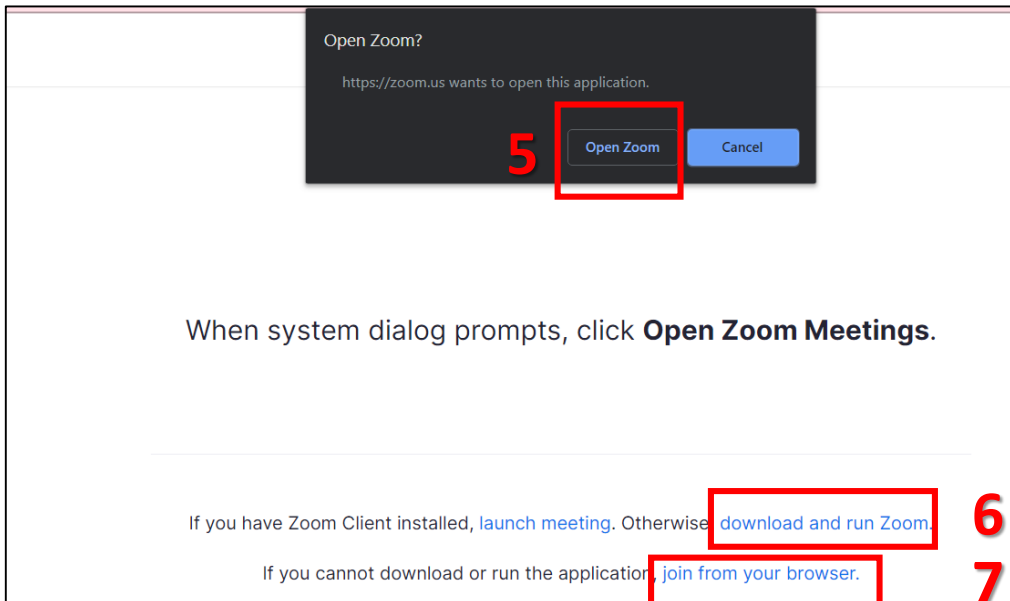


A screenshot of the Blackboard course navigation menu. The menu items are: Welcome, Syllabus/Course Information, Coursework, Announcements, About Your Instructor, Zoom Directions, Zoom Meeting, Essays, and Discussion Board. The 'Fall 2020 Reading, Writing, and Reasoning (ENG-092-305)' course name is highlighted with a red box and a red number '1'. The 'Zoom Meeting' item is also highlighted with a red box and a red number '2'.



A screenshot of the Zoom web interface. The 'Upcoming Meetings' tab is selected. A table lists upcoming meetings. The first meeting is highlighted with a red box and a red number '3'. The 'Join' button for this meeting is highlighted with a red box and a red number '4'.

Start Time	Topic	Meeting ID	Join
Wed, Sep 9 (Recurring) 11:00 AM	Fall 2020 Reading, Writing, and Reasoning (ENG-092-305)	950 2566 7679	Join
Mon, Sep 14 (Recurring) 11:00 AM	Fall 2020 Reading, Writing, and Reasoning (ENG-092-305)	950 2566 7679	Join



A screenshot of a system dialog box titled 'Open Zoom?' with the text 'https://zoom.us wants to open this application.' The 'Open Zoom' button is highlighted with a red box and a red number '5'. Below the dialog, there is text: 'When system dialog prompts, click **Open Zoom Meetings**.' At the bottom, there are two options: 'launch meeting' and 'download and run Zoom' (highlighted with a red box and a red number '6'), and 'join from your browser.' (highlighted with a red box and a red number '7').

1. From your Blackboard Course
2. Click Zoom Meeting
3. Check the DAY and the HOUR of the Meeting
4. Click JOIN for that scheduled meeting
5. Click OPEN ZOOM if you have the Zoom Application already downloaded (you need a Zoom account; sign up for a free account at zoom.us)
6. Click Download and Run Zoom if this is the first time using Zoom (you need a Zoom account; sign up for a free account at zoom.us)
7. Click Join From Your Browser if you have issues downloading the Zoom application (Zoom Client); you will have fewer settings, so it's not recommended as a first choice (you don't need a Zoom account with this option).