How-to request a Zoom licensed account:

How To Request Zoom Licensed Account

- 1. Go to <u>www.zoom.us</u>
- 2. Sign up for a basic/free Zoom account using your MCC e-mail
- 3. Send an e-mail to <u>servicedesk@middlesex.mass.edu</u> and ask them to upgrade your basic Zoom account to the licensed/premium version
- 4. Check your school e-mail to get a confirmation link from IT (usually takes 1 to 2 days); you will need to activate/click that link from the email
- 5. Once your Zoom account is upgraded by IT, set up your Zoom meeting directly from your Blackboard course.
- Video tutorial (2 min) on setting up your first Zoom Meeting directly from Blackboard: <u>https://watch.screencastify.com/v/CQAjluV8gMEyij9obNvK</u>